



DELHI METRO RAIL CORPORATION LTD
(A Joint Venture of the Govt. of India and the Govt. of the
NCT of Delhi



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2022(99) Dated: 20/06/2022

REQUIREMENT OF CHIEF ARCHITECT, IN DMRC, ON DIRECT
RECRUITMENT / DEPUTATION BASIS

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees, with MRTS activities spread over Delhi-NCR, Mumbai, Patna, etc., carry about 3 million passengers per day in Delhi and NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities, within India and abroad.

To meet with the immediate requirement of experienced personnel for the Architectural Department of DMRC, applications are invited from experienced, dynamic and motivated candidates, from the **Railways/Metro Organizations/CPWD/CPSUs/Private sector**, of Indian nationality, having the relevant work experience in the Architectural department., **on Direct Recruitment / Deputation basis-**

S. No	Post (Post Code)	No. of Post*	Pay Scale (IDA) (in case of Direct Recruitment)	Remuneration (in case of Deputation)	Educational qualification**	Age Limit (as on 01.06.2022)
1	Chief Architect Post Code: 01/CA	01 (One)	Rs. 1,20,000 – 2,80,000	Parent Deptt. Pay plus deputation allowance	i) Bachelor's degree in Architecture from a recognized University with minimum 60% marks. ii) Registration with the Council of Architecture	Max. 57 years for Direct Recruitment basis Max. 55 years for Deputation basis

Important:

* Vacancies are provisional and subject to increase/decrease.

** The degree must be a full time regular course.

2. ELIGIBILITY CRITERIA (as on 01/06/2022):

Candidates should have varied experience of working in the Architectural department, in the Railways/ Metros/Highways and Building Complexes, etc., and should be conversant with functioning in a computerized environment. Hands on knowledge of various computer applications, relating to the job, would be desirable.

A. For Candidates working in Govt. Organizations in CDA Pay Scales:

Officers working in Level 14 (Rs. 1,44,200 – 2,18,200), or, higher; in any Govt. Organization or PSU, including services put in on deputation basis, in the above Pay Scale, with a total of 18 years' service at Gazetted / Executive level (for candidates applying on Deputation basis and Direct Recruitment basis).

OR

Officers working in Level 13 (Rs. 1,23,100 – 2,15,900) for atleast 5 years in the Pay Scale of Level 13 in any Govt. Organizations, or, PSU with a total of 18 years' service at Gazetted / Executive level in any Govt. Organization, or, PSU (for candidates applying on Direct Recruitment basis).

B. For Candidates working in Govt. Organizations/PSUs in IDA Pay Scales:

Executives working in the Pay Scale of Rs. 1,20,000 – 2,80,000, or, higher in any Govt. Organization, or, PSU, including services put in on deputation, in the above Pay Scale, with a total of 18 years' of service at Gazetted / Executive level in any Govt. Organization, or, PSU (for candidates applying on Deputation and Direct Recruitment basis)

OR

Executives working in the Pay Scale of Rs. 1,00,000 – 2,60,000 for at least 5 years' in the Pay Scale of Rs. 1,00,000 – 2,60,000, with a total of 18 years of service at Gazetted / Executive level in any Govt. Organization, or, PSU (for candidates applying on Direct Recruitment basis).

C. For Candidates working in Private Sector:

Executives working in the Private Sector with Post Qualification experience (after completion of last qualification, through a full- time course) of 20 years, with proven track record, are eligible for the above post, out of which 10 years' experience should be in a Company having turnover of more than Rs. 50 Crores, handling projects for the Railways/ Metros/Highways and Building Complexes, etc.,

3. JOB DESCRIPTION:

The incumbent for the post shall be responsible for all Architecture related works pertaining to the Delhi Metro Rail Corporation Ltd.

4. PAY AND EMOLUMENTS:

i) For candidate selected on Deputation Basis – The selected candidate shall continue to draw parent department pay plus deputation allowance, as applicable, under the Govt. of India rules.

ii) For candidate selected on Direct Recruitment Basis – The pay and emoluments shall be as per the pay scales under the IDA (Industrial DA), as applicable from time to time and other benefits which include Perks, Lease/HRA, Medical benefits, EPF, Gratuity and Insurance, etc., as per extant rules of the Corporation.

5. SCREENING PROCESS:

The selection methodology for candidates applying on Deputation basis shall comprise of **Personal Interview**.

The screening methodology for candidates applying on Direct Recruitment basis shall comprise of **Personal Interview** and **Medical fitness examination**. (The Medical Examination shall be in Executive / Technical category. The details of Medical Examination are available in the DMRC website).

Candidates shall be called for Interview in the ratio of 1:5, subject to availability of eligible candidates. The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates would have to qualify the **Screening Process** and **Medical examination**, before being adjudged as suitable, for selection. Candidates, who fail in the prescribed medical test, **shall not** be given any alternative employment and decision of the Corporation shall be final on the issue. **All related information shall be available only on Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for updates.**

Additional information for candidates applying for the post, on direct recruitment basis (Sr. No. 6,7,8):

6. CHARACTER & ANTECEDENTS:

The success in the screening process does not confer any right to appointment unless the Corporation is satisfied, after such an enquiry, as may be considered necessary, that the candidate having regard to his / her character & antecedents, is suitable in all respects, for appointment to the service.

7. SURETY BOND:

The candidate selected for the post shall have to execute a Surety Bond of **Rs. 4,00,000/-**, plus applicable GST & cost of training, plus applicable GST, to serve this Corporation for a minimum period of three years

(exclusive of the period in which one remains on LWP or EOL). Three months' prior notice, shall be required before seeking resignation from the Corporation.

8. PROBATION:

The selected candidate on appointment shall be on probation for a period of one year (including the period of training).

9. SCHEDULE OF SELECTION:

- i. Last date of receipt of duly filled in application (along with relevant documents) through Speed post, OR, e-mail shall be **12/07/2022**. Incomplete applications, or, applications received after the due date, shall be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- ii. **The list of shortlisted candidates shall be uploaded on DMRC website in the Fourth week of July 2022 (tentatively) and interview shall be held in the First week of August, 2022 through online mode (tentatively) (complete details shall be displayed on DMRC website).**
- iii. No separate communication, by post, shall be sent to the candidates individually. Candidates are advised to go through the instructions / schedule for the interview displayed on DMRC website and appear for the interview, accordingly, along with the original copies of the testimonials.
- iv. **The final result shall be declared by Second week of August, 2022. (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format at **Annexure-I**. The candidate must enclose all relevant proof /documents in support of qualification, experience, pay and pay scale.

The candidates presently employed in the Central Govt., or, the Central Public-Sector Undertakings (CPSUs) should send their application through proper channel, along with the copies of APARs for the last five years, Vigilance and D&AR clearance, so as to reach the under mentioned address / email id, by the stipulated date. The applications received after the due date shall be summarily rejected.

The duly filled in application form should be sent in an envelope superscribing the **Name of the Post** on the cover prominently, **latest by 12/07/2022**, through Speed Post to the following address ,OR, e-mail the scanned copy of the duly filled in Application Form, along with scanned copies of all other documents sought (as stated in the Application Form) to: dmrc.project.rectt@gmail.com , by indicating the Advt. No., in the subject of e-mail:

**Executive Director (HR)
Delhi Metro Rail Corporation Ltd
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi.**



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No. DMRC/PERS/22/HR/2022(99)

ANNEXURE I

**AFFIX A
RECENT
PASSPORT
SIZE SELF
ATTESTED
PHOTOGRAPH**

DMRC APPLICATION FORMAT

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No	DETAILS	PARTICULARS				
1A	POST NAME	Chief Architect				
B	POST CODE	01/CA				
C	BASIS FOR APPLYING THE POST (Please tick one option)	Direct Recruitment / Deputation				
2	APPLICANT's NAME (Sh./Smt./Ms.)					
3	FATHER's / HUSBAND's NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/06/2022	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	E-MAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars (Name of degree)	Subject	Institute / University	% or CGPA	Passing Year
A	GRADUATION	B.Arch				
B	POST GRADUATION					
C	OTHERS					

12	WORK EXPERIENCE (AS ON 01/06/2022) (FILL ONLY THE APPLICABLE COLUMN)			
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS
A	DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YYYY)			
B	DATE OF JOINING FIRST REGULAR JOB (DD/MM/YYYY)			
	IF YES, DETAILS OF EXPERIENCE			
II	FOR APPLICANT in <u>CDA / IDA</u> PAY SCALE (complete details of service / position held since joining) (separate sheet may be attached, if necessary) (Tick the applicable Pay Scale type – CDA/IDA and mention the full Pay Scale below)			
	Post Held	Organization Name	Pay Scale (IDA / CDA)	Period (from – to) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR PRIVATE SECTOR APPLICANTS (separate sheet may be attached)			
	Executive Post Held	Organization Name	Gross Salary (CTC)	Period (from – to) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IVa	Working in CDA/IDA PAY SCALE, AS MENTIONED IN THE ELIGIBILITY CRITERIA, IN POINT NO. 2A/B OF ADVT.			YES / NO
IVb	FOR PRIVATE SECTOR APPLICANTS, HAVING WORK EXPERIENCE AS MENTIONED IN POINT 2C OF ADVT.			YES / NO
V	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
13	WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT/PENALTY (due to disciplinary action by employer) METED OUT/ AWARDED TO THE APPLICANT IN LAST 10 YEARS			YES / NO
	IF YES, DETAILS OF THE CASE			Enclose Separate sheet

14	WHETHER ANY CASE PENDING IN THE COURT OF LAW, OR, ANY DISCIPLINARY ENQUIRY GOING ON, AGAINST THE APPLICANT	YES / NO
	IF YES, DETAILS THEREOF	Enclose Separate sheet
15	NOC FROM CURRENT EMPLOYER ENCLOSED	YES / NO
16	VIGILANCE AND D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED	YES / NO
17	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORTS FOR LAST 5 YEARS ENCLOSED	YES / NO
18	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)	
19	ANY OTHER RELEVANT INFORMATION (DISTINCTIONS/AWARDS/CERTIFICATES, etc.,)	
20	HOBBIES/INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature shall be cancelled, if any information is found to be incorrect, or, false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (as applicable)

1. Educational Certificates (Graduation, Post-Graduation and Others)
2. Work Experience Certificate
3. NOC from Employer along with D&AR and Vigilance clearance (in case of Central Govt. /CPSU employees).
4. APARs of Last 5 years(in case of Central Govt. /CPSU employees)
5. Documents in support of substantive grade, on regular basis (for candidates working in CDA pay scales).