



**DELHIMETRORAILCORPORATIONLTD**

**(A Joint Venture of the Govt. of India and the Govt. of the  
NCT of Delhi)**



**The Lifeline of Delhi**

**ADVT No. DMRC/PERS/22/HR/2024(177) Dated: 10/10/2024**

**REQUIREMENT OF ASSISTANT MANAGER/ MANAGER (INSPECTION) FOR DMRC  
PROJECT, ON DEPUTATION/ POST RETIREMENT CONTRACTUAL ENGAGEMENT  
(PRCE) BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. DMRC is empowered by about 14,000 employees, with MRTS activities spread over Delhi/NCR, and other cities in India and abroad. The average passenger journey per day in Delhi/NCR is about 61 Lakhs. In addition to the above, DMRC is involved in providing consultancy services to a number of cities within India and abroad.

To meet with the immediate requirement of experienced Executives to carryout Inspection, Testing & Commissioning of 'RS-17' Rolling Stock, for DMRC Project at Sricity (near Chennai) and Bengaluru, applications are invited from experienced, dynamic and motivated candidates with technical expertise in the relevant field and working in, or, retired from the Railways/Govt. Organizations /CPSUs /Metro's, to be filled on **Deputation/ Post Retirement Contractual Engagement (PRCE) basis**.

S. No	Post (Post Code)	No. of Post(s)	Educational qualification**	Pay scale (in case of deputation)	Consolidated Salary (in case of PRCE basis) #
1	<b>Manager (Inspection) PostCode:02/M/I</b>	<b>02 (Two)* (one each for Sricity and Bengaluru)</b>	B.E. (Electrical/ Mechanical) or equivalent	Parent department pay plus deputation allowance	Rs.96,600/-p.m.
	<b>Assistant Manager (Inspection) PostCode:01/AM/I</b>				Rs.75,100/-p.m.

**Important:**

\*Vacancies are provisional and subject to increase/decrease.

\*\*The degree must be from a Govt. recognized University/Institute.

#Candidates selected on Post Retirement Contractual Engagement basis shall be paid consolidated fee as indicated above. Candidates must be working in/retired from the functional grade, on regular basis and MACP will not be considered.

**Age Limit (as on 01.10.2024):**

- i) The age limit of the candidates for Deputation shall be a maximum of 55 years, as on 01.10.2024. The superannuation age in DMRC is 60 Years.

- ii) The age limit of the candidates for Post-Retirement Contractual Engagement basis shall be a Minimum of 55 years and a maximum of 62 years, as on 01.10.2024.

## **2. ELIGIBILITY CRITERIA (as on 01/10/2024):**

**2.1** Officers working in / retired from Railways / Govt. Organization / CPSUs/Metro's, in the following CDA/IDA pay scale, including services put on deputation, with a minimum 05 years' experience in the inspection of manufacturing of Railway / Metro Coaches, or, experience in maintenance of Railway / Metro Rolling Stock, or, experience in Railway Workshops /Railway Production Units for the post.

NOTE-The officials, who are in regular service in Railways / Govt. Organization/ CPSUs / Metro's at present, will also be considered eligible provided they opt for retirement from the service through VRS or otherwise before joining DMRC.

### **2.2 Pay scale eligibility criteria**

#### **i) For the post of Manager /Inspection**

Officers working in, or, retired from CDA pay scale at Pay Level 11 (67700– 208700) as per the 7th CPC, or IDA Pay scale of Rs. 60,000 – 1,80,000/-, on regular basis, in any Govt. Organization/ Railways/ CPSUs/Metro's, including services put in on deputation, in the above pay scale, with a minimum of 05 (Five) years' experience at Gazetted / Executive level in the relevant field as mentioned in para 2.1 above.

#### **ii) For the post of Assistant Manager /Inspection**

Officers working in, or retired from CDA pay scale at Pay Level-10 (56100-177500) as per the 7th CPC, or, IDA Pay scale of Rs. 50,000 –1,60,000/-, on regular basis, in any Govt. Organization/ Railways/ CPSUs/ Metro's, including services put in on deputation, in the above pay scale, with a minimum of 05 (Five) years' experience at Gazetted / Executive level, in the relevant field as mentioned in para 2.1 above.

## **3. TERM OF ENGAGEMENT:**

The engagement shall be on Post Retirement contractual basis, initially for a period of one year, extendable as per requirement, at the sole discretion of DMRC, subject to mutual consent and satisfactory performance.

## **4. JOB LOCATION/ PLACE OF POSTING**

The incumbent for the post shall initially be posted at Sricity (near Chennai) and Bengaluru. However, the selected candidates shall be liable to be posted/ transferred to any of the offices/ Project sites under the control of the corporation in India, or, abroad.

## **5. JOB DESCRIPTION:**

The incumbent for the post shall be responsible for all inspection of manufacturing of Railway/Metro coaches.

## **6. PAY AND EMOLUMENTS:**

#### **i) For candidate selected on PRCE Basis–**

The selected candidate for posting outstation shall be eligible for the consolidated remuneration as mentioned below, including HRA/Lease facility and other benefits as per the company policy:

- a) Rs. 96,600/- per month for the post of Manager (Inspection).
- b) Rs. 75,100/- per month for the post of Assistant Manager (Inspection).

The emoluments are in terms of extant rule of DMRC. The remuneration shall be based on their last substantive grade, subject to a maximum amount as indicated above.

#### **ii) For candidate selected on Deputation basis–**

The selected candidate shall continue to draw parent department pay plus deputation allowance, as applicable, under the Govt. of India rules.

## **7. SCREENINGPROCESS:**

The selection methodology for candidates applying on Deputation and PRCE basis shall comprise of Personal Interview.

For the purpose of grant of medical benefits, as applicable, the engagee shall have to undergo a **Medical Fitness Examination, in case of candidate applying on PRCE basis**. (The Medical Examination shall be Executive/Technical category. The details of Medical Examination are available on the DMRC website).

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidate will have to qualify the screening process and medical Examination, as applicable, before being adjudged as suitable for selection. Candidates who fail in the prescribed medical test will not be given any alternative employment and the decision of the corporation shall be final on this issue. **All related information shall be available only on the Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for the updates.**

## **8. SCHEDULEOFSELECTION:**

- i. Last date of receipt of duly filled in application (along with relevant documents) through Speed post, OR email is **01/11/2024**. In complete applications, or, applications received after the due date, shall be summarily rejected. DMRC shall not be responsible for loss /delay in post.
- ii. **The list of shortlisted candidates shall be uploaded on DMRC website in the Second week of November, 2024 (tentatively) and interview shall be held in the Third week of November, 2024 through offline/ online mode (tentatively) (complete details shall be displayed on DMRC website).**
- iii. No separate communication, by post, shall be sent to the candidates individually. Candidates are advised to go through the instructions/schedule for the interview displayed on DMRC website and appear for the interview, accordingly, along with the original copies of the testimonials.
- iv. **The final result will be declared by Fourth week of November, 2024. (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format at **Annexure-I**. The candidate must enclose all the relevant documents in support of their qualification, experience, pay & pay scale

The candidates presently employed in the Govt. organization, or, the Central Public-sector Undertakings (CPSUs), should send their application through proper channel along with the Copies of APARs of the last five years, Vigilance and D&AR clearance at the attached pro-forma in **Annexure-II**, so as to reach the under mentioned address/ e-mail id, by the stipulated date. The applications received after the due date shall be summarily rejected

The duly filled in application forms should be sent in an envelope super scribing the Name of Post on the cover prominently, **latest by 01/11/2024**, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form along with the scanned copies of all other documents sought (as stated in the Application Form) to: [career@dmrc.org](mailto:career@dmrc.org) , by indicating the advt. No., in the subject of e-mail:

**Executive Director (HR)  
Delhi Metro Rail Corporation Ltd.  
Metro Bhawan, Fire Brigade Lane,  
Barakhamba Road, New Delhi**



# दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No. DMRC/PERS/22/HR/2024 (177)

## ANNEXURE-I

### DMRC APPLICATION FORMAT

AFFIX ARECE  
NTP PASSPORTS  
I ZE SELF ATTE  
STED PHOTOG  
RAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT)

S. No	DETAILS	PARTICULARS					
1A	POST NAME						
B	POST CODE						
C	BASIS FOR APPLYING THE POST (Please tick one option)	Deputation/PRCE					
2	APPLICANT'S NAME (Sh./Smt./Ms.)						
3	FATHER'S/HUSBAND'S NAME (Sh.)						
4	DATE OF BIRTH (dd/mm/yyyy)						
5	AGE as on 01/10/2024	YEARS	MONTHS	DAYS			
6	CORRESPONDENCE ADDRESS						
		STATE:			PINCODE:		
7	CONTACT NUMBER WITH STD CODE						
8	MOBILE NUMBER						
9	E-MAIL ID						
10	CATEGORY (SC/ST/OBC/GENERAL)						
11	DATE OF SUPERANNUATION (if applicable)						
12	EDUCATIONAL QUALIFICATIONS						
	Qualification	Particulars (Name of degree)	Nature of Course (Full Time/ Part Time/ Correspondence)	Subject	Institute /University	% or CGPA	Passing Year
A	DIPLOMA						
B	GRADUATION						
C	OTHERS						

<b>13</b>	<b>WORK EXPERIENCE (AS ON 01/10/2024) (FILL ONLY THE APPLICABLE COLUMN)</b>			
<b>I</b>	<b>TOTAL WORK EXPERIENCE</b>	<b>YEARS</b>	<b>MONTHS</b>	<b>DAYS</b>
<b>A</b>	<b>DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YYYY)</b>			
<b>B</b>	<b>DATE OF JOINING FIRST REGULAR JOB(DD/MM/YYYY)</b>			
	<b>IF YES, DETAILS OF EXPERIENCE</b>			
<b>II</b>	<b>FOR APPLICANT in <u>CDA/IDA</u> PAY SCALE (complete details of service/position held since joining) (separate sheet may be attached, if necessary) (Tick the applicable Pay Scale type–CDA/IDA and mention the full Pay Scale below)</b>			
	<b>Post Held</b>	<b>Organization Name</b>	<b>Pay Scale (IDA/CDA)</b>	<b>Period (from–to) dd/mm/yy– dd/mm/yy</b>
<b>A</b>				
<b>B</b>				
<b>C</b>				
<b>D</b>				
<b>III</b>	<b>DETAILS OF DEPUTATION DURING SERVICE</b>			
<b>A</b>	DETAILS OF PREVIOUS DEPUTATION/FOREIGN ASSIGNMENT, IF ANY			
<b>B</b>	WHETHER DEBARRED FROM DEPUTATION? IF YES, PLEASE FURNISH DETAILS.			
<b>C</b>	WHETHER COOLING OFF PERIOD COMPLETED? IF YES, DATE OF RETURN FROM PREVIOUS DEPUTATION WITH DETAILS, WHEREVER APPLICABLE.			
<b>IV. A</b>	WORKING IN / RETIRED FROM CDA/IDA PAY SCALE, AS MENTIONED IN THE ELIGIBILITY CRITERIA, IN PARA 2.2 OF THE ADVT.			<b>YES/NO</b>
<b>B</b>	HAVING 05 YEARS EXPERIENCE AT GAZETTED /EXECUTIVE LEVEL IN ANY GOVT / RAILWAYS/CPSUs/ METRO.			<b>YES/NO</b>
<b>C</b>	HAVING A MINIMUM 05 YEARS' EXPERIENCE IN THE INSPECTION OF MANUFACTURING OF RAILWAY / METRO COACHES, OR, EXPERIENCE IN MAINTENANCE OF RAILWAY / METRO ROLLING STOCK, OR, EXPERIENCE IN RAILWAY WORKSHOPS /RAILWAY PRODUCTION UNITS AS MENTIONED IN PARA 2.1 OF THE ADVT.			<b>YES/NO</b>

<b>V</b>	<b>BREIF DESCRIPTION OF THE WORK EXPERIENCE</b>	
<b>14</b>	<b>WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT/ PENALTY (due to disciplinary action by employer) WAS AWARDED TO APPLICANT IN LAST 10 YEARS</b>	<b>YES/NO</b>
	IF YES, DETAILS OF THE CASE	Enclosed Separate sheet
<b>15</b>	<b>WHETHER ANY CASE PENDING IN THE COURT OF LAW, OR, ANY DISCIPLINARY ENQUIRY GOING ON, AGAINST THE APPLICANT</b>	<b>YES/NO</b>
	IF YES, DETAILS THERE OF	Enclosed Separate sheet
<b>16</b>	<b>NOC FROM CURRENT EMPLOYER ENCLOSED</b>	<b>YES/NO</b>
<b>17</b>	<b>VIGILANCE AND D&amp;AR STATUS FROM CURRENT EMPLOYER ENCLOSED</b>	<b>YES/NO</b>
<b>18</b>	<b>COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED</b>	<b>YES/NO</b>
<b>19</b>	<b>WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)</b>	
<b>20</b>	<b>ANY OTHER RELEVANT INFORMATION (DISTINCTIONS/AWARDS/ CERTIFICATES, etc.,)</b>	
<b>21</b>	<b>HOBBIES/INTERESTS</b>	

I hereby declare that the particulars furnished above are true. I understand that my candidature shall be cancelled, if any information is found to be incorrect, or, false at any point in time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Candidate**

Name: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

**Documents to be enclosed (as applicable)**

1. Educational Certificates (Diploma, Graduation, Post-Graduation and Others)
2. Work Experience Certificate/ Service certificate
3. Copy of PPO
4. NOC from Employer along with D&AR and Vigilance clearance in Annexure-II (in case of Govt./CPSU employees).
5. APARs of Last 5 years (in case of Govt./CPSU employees)
6. Documents in support of substantive grade, on regular basis (for candidates working in CDA pay scales).

**PARTICULARS OF THE OFFICER/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/  
CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

1. Name of the Officer (in full) : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Date of Retirement : \_\_\_\_\_
5. Date of Entry into Service : \_\_\_\_\_
6. Service to which the officer belongs Including batch/ year cadre – etc wherever applicable. : \_\_\_\_\_

7. Positions held :  
(During the ten preceding years)

S. No	Organization (Name in Full)	Designation & place of posting	Administrative/Nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.,)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

Date:

(SIGNATURE)

Name : \_\_\_\_\_  
Designation : \_\_\_\_\_



**VIGILANCE PROFILE OF THE OFFICER/EXECUTIVE FOR WHOM VIGILANCE  
COMMENTS/CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

Name of the Officer: \_\_\_\_\_

8.	Whether the Officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result	
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty	
11.	Is any disciplinary/ criminal proceedings or charge sheet pending against the officer, as on date	
12.	Is any action contemplated against the officer as on date (If so, details to be furnished)	
13.	Whether any complaint with vigilance angle is pending against the officer (If so, details to be furnished)	

**Date:**

**(SIGNATURE)**

**Name : \_\_\_\_\_**  
**Designation : \_\_\_\_\_**